



Lost Child Procedure

Whilst we actively encourage exploration, the importance of boundaries should be established with each group and reaffirmed at each session. We will ensure regular head counts and encourage the group to develop a sense of safety for themselves, and others in the group. In the unlikely event that a child is suspected missing;

- **Call the group back to base and ensure safety and supervision of group.**
- **Adult to search vicinity**
- **If child is not located, inform the police calling 999 with location and details of child including description of clothing.**
- **Group to be reassured and kept calm.**
- **Group leader to notify emergency contact.**
- **Incident form to be completed.**

Strangers

Cubit Plantation is a private woodland and public access is not permitted. Forest school practitioners must ensure the gate is locked at the beginning of each session. Any damage or removal of signs on gate should be reported to J. Cooper who will liaise with the landowner to correct this.

If a stranger should appear on the forest school site;

- **Call the group back to base and ensure safety and supervision of group.**
- **Challenge stranger and ask them to leave the vicinity.**
- **If necessary, call police on 999.**
- **All incidents should be reported to the police, if they vacated area please report to 101.**
- **An incident form should be completed on each occasion.**